

Welcome to Educate Online!

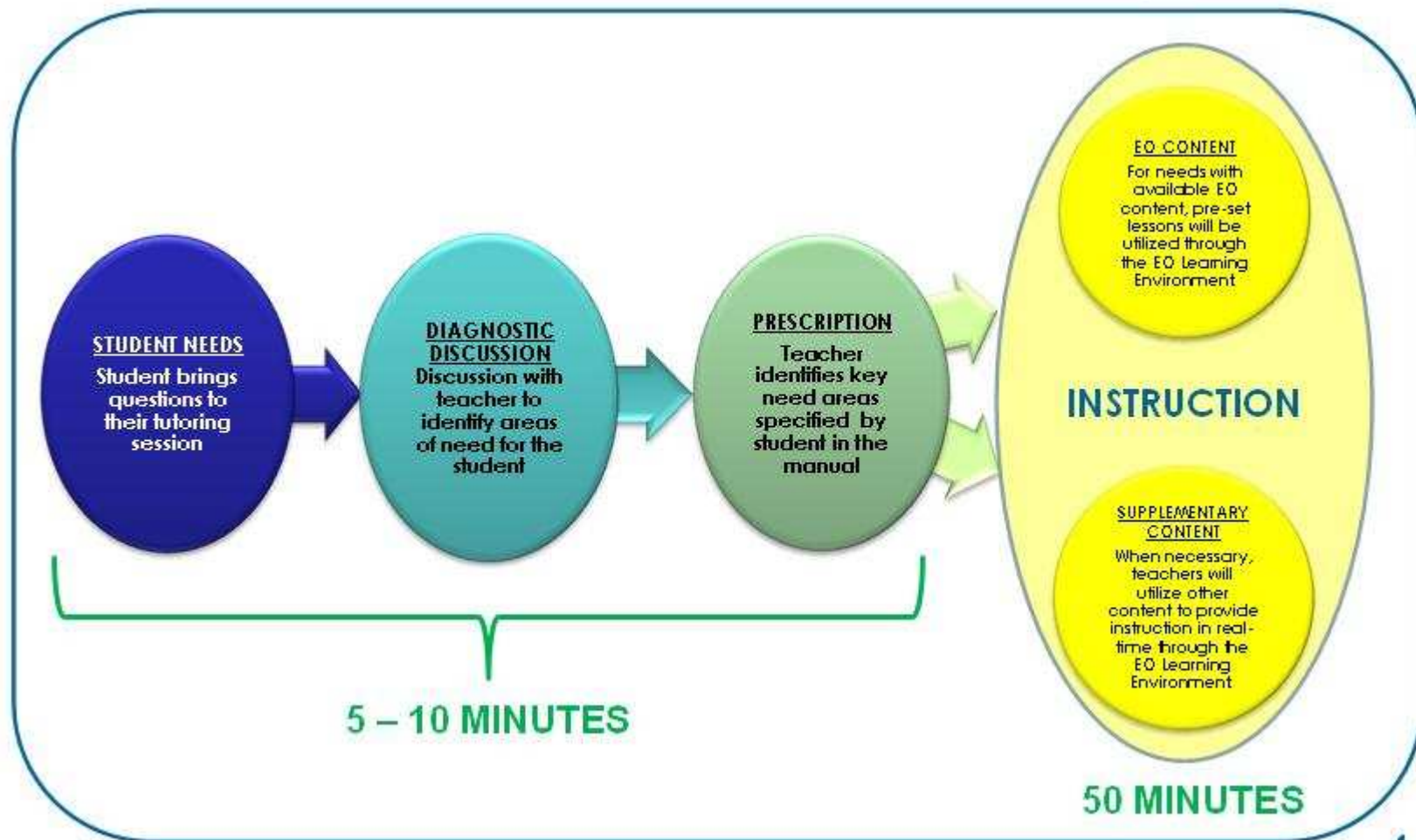
How to Get Started in Your Math 133 Tutoring Program



What is Educate Online Math 133 Tutoring?

- Educate Online and AIU have partnered to offer you a free, live-online tutoring program designed to prepare you for success during your enrollment in Math 133 College Algebra.
- **The goal of the program is to improve the AIU pass-rate for this course and to build within you, the student, a strong foundation in math.**
- Tutoring is available for **5 (five) weeks** from the start of Math 133 to the final day of class. You are encouraged to schedule a minimum of 2 (two) online tutoring sessions per week. You may schedule additional sessions if you prefer.
- *Your instructor cannot do specific homework problems with you.* However, he/she will evaluate where skill gaps appear in your understanding of the concepts. He/she will use supplementary material and alternative problems to assist you.
- In order to begin your tutoring sessions, you will need to install the classroom software (called the Learning Environment) onto your computer. Educate Online will supply you with a headset. Please contact our Support Team at **1 (800) 901-2890** to verify your shipping address.

What does a Math 133 tutoring session look like?



How do I login to the portal?

- Educate Online has created a dynamic Online Student Portal that will allow easy access to your online tutoring sessions and allow you to manage your schedule in “real-time.” Upon enrollment, your Educate Online Technical Support Representative will provide an individual student username and password to you.
- You can access the Portal via the following URL: <http://itutor.educate-online.com/Login.aspx>
- Enter your Username and Password. The usernames and passwords are case sensitive. ***If your system asks for a software update, click Cancel.***



The screenshot shows the login page for Educate Online. At the top is the logo with the tagline "Building Confidence. Building Futures." Below the logo, it says "Welcome! Please sign in." There are two input fields: "Username" and "Password". Below the "Password" field is a "sign in" button. At the bottom left, there is a link that says "Forgot password?"



The screenshot shows a software update notification dialog box. At the top is the Educate Online logo. The text reads: "There are new software updates that are required to be installed. The components are required for you to enter the classroom. Do not install these components on a public computer (e.g., library) without proper authorization." At the bottom, there are two buttons: "install" and "cancel". A red arrow points to the "cancel" button.

How do I create my schedule?

- Your **Homeroom Screen** will list your schedule on the far left hand side of the screen. You can click on the “Create New Schedule” button on the left hand side of your screen, or the “Schedule” button at the top of the screen.

The screenshot shows the Educate Online interface. At the top, there is a navigation bar with the Educate Online logo and the tagline "Building Confidence. Building Futures." The navigation bar includes links for Home, Schedule (highlighted with a red box), Messages, Resources, and Need Help? (with a help icon). A sign out button is located on the right side of the navigation bar.

Below the navigation bar, the interface is divided into two main sections. On the left is the "To Do" section, which contains a list of actions and upcoming appointments. A red box highlights the "Create your Schedule" button under the "Actions" section. Below this, it says "Schedule You have no upcoming sessions" and another red box points to a "Click here to create schedule." link.

On the right is the "Report Card" section. It features a thermometer graphic on the left with a red bulb and a scale from 10% to 90%. The word "GOAL" is written in red above the thermometer. To the right of the thermometer, there is a dropdown menu for "Student - Grade, Program" set to "Algebra 1". Below this, it displays "Your School: AIU-". The report card also shows "Successful Sessions Taken:", "Sessions Remaining:", "Completion Percentage: Unavailable", "Most Recent Session: No recent session history", and "Program Completion Goal:".

At the bottom of the interface, there is a "Links" section on the left and a "Messages" section on the right. The "Messages" section contains a message dated "Feb. 24" about "Unit 3, Radical and Rational Exponents--schedule more sessions today!"

- By clicking on the dropdown arrow next to “**New,**” you can make changes in the following ways:
- **Recurring Sessions**
 - Allows you to establish a new Master Schedule with sessions starting and ending at the same time, on the same days, week after week.
- **Session**
 - Allows you to enter an individual session. (It will not be recurring).
- **Temporary Schedule**
 - Allows you to enter a short-term schedule change should you go out of town or need a flex-schedule.
- **Time Off**
 - Allows you to request time-off (i.e. holidays, injury/illness, etc.).



[Home](#) [Schedule](#) [Messages](#) [Resources](#) [Need Help?](#)

John ▼
sign out

Session: Nov. 10 @ 2:00 PM

12th Grade, Algebra 1

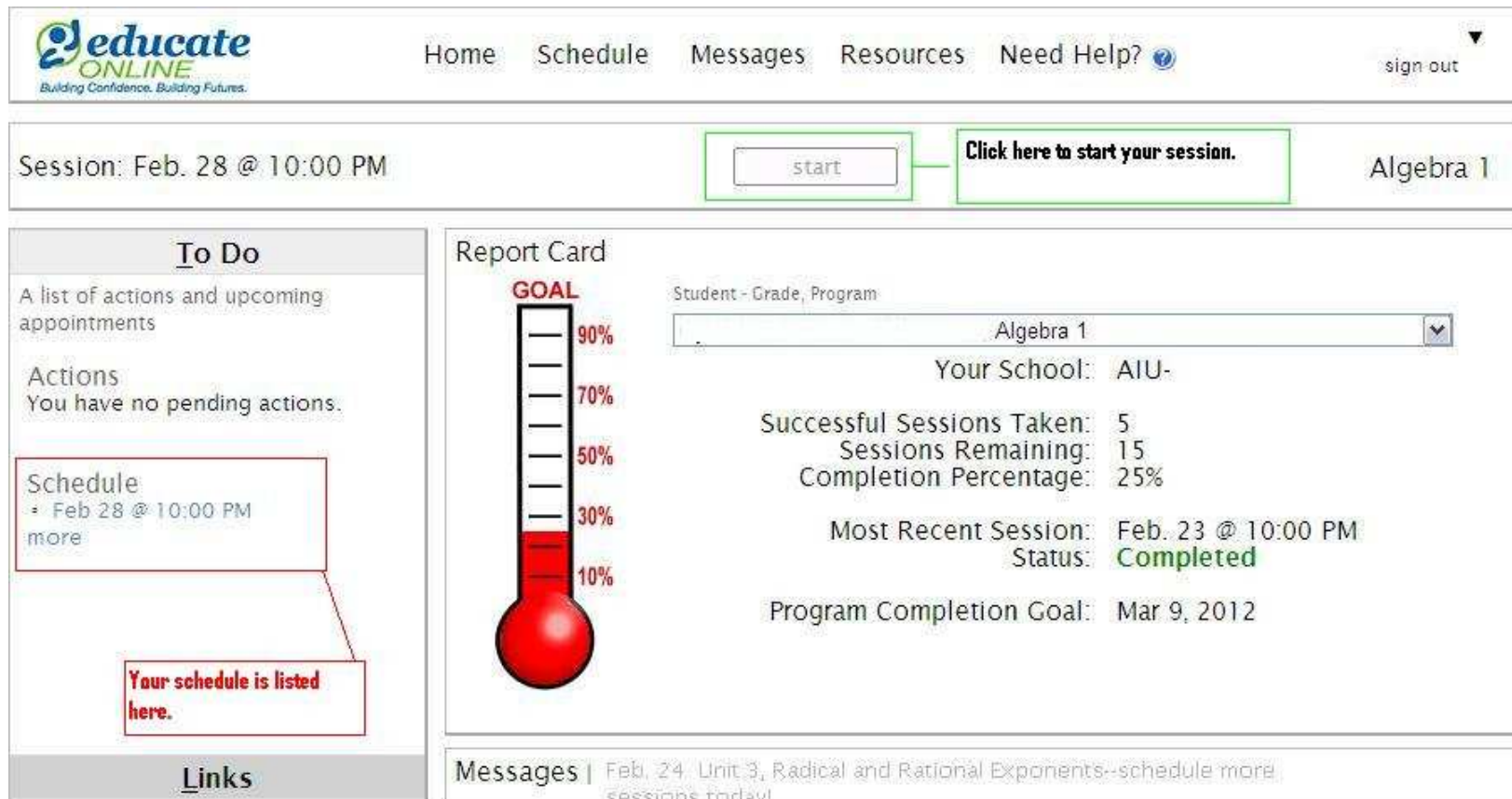
Schedule (Hide Details)

New ▼ |
 Nov 10, 2011 -
 Nov 17, 2011 |

Thursday - November 10, 2011 2:00:PM - 3:00:PM	John Doe - 12th Grade, Algebra 1	Edit Delete
Tuesday - November 15, 2011 2:00:PM - 3:00:PM	John Doe - 12th Grade, Algebra 1	Edit Delete
Wednesday - November 16, 2011 2:00:PM - 3:00:PM	John Doe - 12th Grade, Algebra 1	Edit Delete
Thursday - November 17, 2011 2:00:PM - 3:00:PM	John Doe - 12th Grade, Algebra 1	Edit Delete

How do I start my tutoring session?

- You will notice a **“Start”** button centered at the top of the Homepage. If you are logging in to begin your class, you will click the **“Start”** button to activate the Learning Environment (classroom software application). **This button is only active 5 minutes prior to the start of your session.** You have 30 minutes to successfully login before the session is marked as **“No Show”**.



The screenshot shows the Educate Online homepage. At the top left is the logo with the tagline "Building Confidence. Building Futures." To the right are navigation links: Home, Schedule, Messages, Resources, Need Help?, and a sign out button. Below this is a session header for "Session: Feb. 28 @ 10:00 PM" and "Algebra 1". A "start" button is highlighted with a green box, and a callout box points to it with the text "Click here to start your session." Below the session header are three main sections: "To Do" (showing no pending actions and a schedule entry for Feb 28 @ 10:00 PM), "Report Card" (featuring a thermometer graphic and statistics for Algebra 1: 5 successful sessions taken, 15 remaining, 25% completion, and a goal of Mar 9, 2012), and "Links" (with a message about scheduling more sessions today).